

Dear Parent,  
Please fill in the following blue sections, print and then sign below...

	Surname	Firstname	Date of Birth
Child 1			
Child 2			
Child 3			
Child 4			

**AGREEMENT**

I confirm that I have parental responsibility for the pupils that I have listed above.

I have read, understood and agree to abide by the parental online reporting system acceptable use policy, a copy of which I have received.

I accept that if I use the parental online reporting system in a manner which does not comply with the above policy, my access may be withdrawn.

I accept that if I misuse the parental online reporting system in a manner which is illegal then the details obtained through monitoring of the network by the school may be passed to the relevant authorities e.g. the Police.

Full Name	
Address Line 1	
Address Line 2	
Postcode	

Sign		Date		Print Now 
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Now please return this signed form to the reception at Winton Arts and Media College. Your login details will be entered on the form below and posted to you.

**IT OFFICE USE ONLY**

Data Manager	
Date	

CMIS CONTACTS (SINGULARITY) CHECKED	
E-PORTAL ACCOUNT SETUP	

**CMIS ID's**

Parent	
Child 1	
Child 2	
Child 3	
Child 4	



Welcome to Winton Arts and Media College School Parental Online Reporting

Date		Full Name	
Username		Password	

Full instructions for logging on and using the system can be found in the User Guide on the Winton Arts and Media College website. [www.wintoncollege.org.uk](http://www.wintoncollege.org.uk)